

## HIGH PRAIRIE COMMUNITY CENTER – RENTAL FEES AND DEPOSITS

### 1. Standard and Kitchen Rates for Activity or Event Rental:

**Standard rental** includes tables, chairs, projection screen and computer projector, piano, coffee pots and electric tea kettle. Renters supply their own plates, cups, flatware, dishtowels, tablecloths, coffee, tea, etc.

**Full kitchen rental** requires an additional fee and includes, in addition to the above, sinks, stove, refrigerator, and dishwasher; and all pots, pans, dishes, flatware, cups, etc.

Rental rates for hall with **no** use of kitchen:

Up to 4 hours	\$30
4 to 8 hours	\$60
Over 8 hours	\$10 each additional hour

Rental rates for hall **plus** use of kitchen (cooking or catered):

Standard Rental rates **plus** \$50

The kitchen must be thoroughly cleaned before leaving.

Refundable Cleaning and Damage Deposit                      \$250

### 2. Business Meetings:

Use of the Community Center hall for simple meetings, with no use of the kitchen, will be charged at the above non-kitchen rates. A refundable cleaning and damage deposit of only \$50 will be required, on the assumption that a business meeting will have a lighter impact on the space. Coffee and tea are available. Clean-up of all areas used is required after the meeting.

Rental Rate: Standard rates as above      Refundable Deposit \$50
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### 3. Donation-based Classes or Informational Services:

Use of the facility for an event or activity, offered free of charge or by donation, which promotes the health and well-being of the High Prairie Community. Does not include use of the kitchen. The person leading the event or activity may supply the donation or collect the donation from attendees and deliver it to HPCC. No deposit is required, but clean-up after the class is.

Rental Rate: Suggested donation of \$10 per hour
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### 5. Commissary Kitchen:

Use of the kitchen ONLY for the purpose of commercial food preparation.

Rental Rate: \$20 per hour of kitchen time.      Refundable Deposit: \$250
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### 4. Uses Exempt from Rental Fees:

1) High Prairie Community Council events and High Prairie Fire District meetings are **exempt from rental fees and deposits**. However, clean-up of the areas used is expected.

2) Rental fees will be waived for memorial or funeral services for current or former members of the High Prairie community; use of the hall will be on a donation basis only. A refundable cleaning and damage deposit of \$100 is required. Use of the kitchen is not included. Any associated activity that makes use of the kitchen, such as a reception or meal, will require the standard kitchen rental rate of \$50 plus a refundable cleaning and damage deposit of \$250 instead of \$100. Either way, all areas used must be cleaned at the end of the event. All arrangements must be made by the family. HPCC doesn't organize or host memorial/funeral service events.

High Prairie Community Member memorial /funeral service:

Hall Rental only	none
Associated use of kitchen:	\$50

Refundable cleaning and damage deposit

Hall only: \$100	Hall and Kitchen	\$250
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